

Objectives

- 1. Learn useful phrases for booking an appointment.
- 2. Practice asking about available time slots.
- 3. Engage in simple conversations when making an appointment.

Common Phrases for Booking a Doctor's

Appointment
-'I would like to make an appointment with the doctor.'

- 'Is there an available slot this week?'
- 'I need to see a doctor as soon as possible.'
- 'What time is the doctor available?'

Common Phrases for Booking a Haircut

- - 'I'd like to book a haircut appointment.'
- - 'Do you have any available slots this afternoon?'
- - 'Can I schedule a hair treatment for Saturday?'
- 'How much does a haircut cost?'

Providing Information for the Appointment

- 'My name is Sarah, and I'd like to book an appointment.'
- - 'I am available on Monday at 10 AM.'
- 'I prefer a morning appointment.'
- 'Can I book for next week instead?'

Practice Conversation Example

- **Booking a Doctor's Appointment**
- Receptionist: 'Good morning. ABC Clinic. How can I help you?'
- Patient: 'Hello, I would like to make an appointment with Dr. Adam.'
- Receptionist: 'Sure. What day and time do you prefer?'
- Patient: 'Is there an available slot on Wednesday morning?'
- Receptionist: 'Yes, we have 10 AM available.'
- Patient: 'That works for me. Thank you!'
- Receptionist: 'You're welcome! See you on Wednesday.'

Interactive Exercises

- 1. **Complete the Sentences:**
- - 'I'd like to book an appointment for _____.'
- - 'Is the doctor available at _____?'
- 2. **Multiple Choice:**
- - 'How do you book a doctor's appointment?'
- a) I want to go shopping.
- b) I would like to make an appointment with the doctor.
- c) How much is this?
- - 'How do you ask for a haircut appointment?'
- a) Can I book a haircut for Saturday?
- b) Is the doctor available?
- c) I want to buy a new dress.

Closing & Motivation

- Today, you learned:
- - How to book an appointment for a doctor or a haircut.
- - How to provide your availability and ask about time slots.
- How to engage in simple conversations when making an appointment.
- Motivational Note:
- 'A well-planned appointment makes life easier. Keep practicing!'